



## OWNERS ACCOUNTS BUREAU

### SCHEDULE OF FEES

#### Fees

Total of Pages* printed for the month	Charge per Invoice
0-50	\$3.80
51-75	\$3.00
76-100	\$2.45
101-125	\$2.00
126+	\$1.65
Minimum Fee	\$110.00 per month

\*Invoices or Tax Invoices and Statements.

#### Optional Services

Service	Per Account	Per Month	Per Item	Includes
Accounts mailed ATA to Owners	\$1.20	-	-	Postage, stationery, ATA envelopes & lodgement.
Return envelopes to Trainer address	\$0.30	-	-	Envelope with Trainers address.
Return envelopes to ATA Reply Paid	\$1.30	-	-	Envelope with ATA address & postage paid.
Banking cheques returned to ATA	-	\$77.00	-	Banking & deposit listing.
Attachment to Owners accounts	-	-	\$0.25	Attachment of your document.
Photocopy & attach to Owners accounts	-	-	\$0.30	Photocopy & attachment of your document.

#### Setup

Duration	Amount
Initial setup fee (1.5 Hours)	\$165.00
Subsequent 30 minutes or part thereof	\$44.00

Fees current as at 1 March 2011 – includes G.S.T