



# PAYROLL BUREAU

## SCHEDULE OF FEES

### Fees

Total of Pay Envelopes per pay period	Fee
1-5	\$4.95
6-10	\$4.45
11-15	\$3.95
16+	\$3.00
Minimum Charge	\$110.00 per month

### Setup

Duration	Amount
Initial setup fee (1.5 Hours)	\$165.00
Subsequent 30 minutes or part thereof	\$44.00

Fees current as at 1 March 2011 – includes G.S.T