



PAYROLL BUREAU

SCHEDULE OF FEES

Fees

Total of Pay Advices/Slip per pay period	Fee
1-5	\$6.00
6-10	\$5.50
11-15	\$5.00
16+	\$4.00
Minimum Charge	\$220.00 per month

Setup

Duration	Amount
Initial setup fee (1.5 Hours)	\$275.00
Subsequent 30 minutes or part thereof	\$90.00

Fees current as at 1 January 2021 – includes G.S.T